

## **PROJECT RESPEKT VOLUNTEER POLICY**

This is a **tool** stating the vision, mission and goals of project RESPEKT. It also states the roles of volunteers. It is a binding document and all who are volunteers or look forward to being volunteers must understand it as well as show commitment to it.

**Who is a volunteer?** A volunteer is a person, who assumes a responsibility and commits time and energy to do something for the benefit of society, the local community or individuals/groups outside of his/her immediate family. Voluntary work is undertaken freely and by choice. It is unpaid; although volunteers can sometimes receive compensation so they do not spend money by volunteering.

### **What are the vision, mission and goals of the project?**

**Vision:** To be a role model organization that promotes youth participation in advocating for Sexual and Reproductive Health and Rights (SRHR) awareness in Kenya.

**Purpose and mission:** We believe that everyone has the right to Comprehensive Sexual Education (CSE) so as to reduce the stigma associated with sexual and reproductive health and rights.

**Goals:**

1. To produce an evidence-based impact report on our research results.
2. Inclusion of a certified SRHR curriculum in high schools in Kenya
3. To advocate for SRHR on behalf of the Kenyan youth.

The following are expected of all volunteers:

1. **Attend a Training of Trainers held by the Project Coordination Team (PCT) and Working Group to completion. This will be in August/September 2018**
2. **Familiarize oneself with the trainers' manual and curriculum.**
3. **Sign a child protection policy document.**
4. **Attend school visits after every six months for two years and teach CSE to the teenagers without personal bias; in line with the projects curriculum.**
5. **Administer questionnaires during the school visits.**
6. **Carry out all responsibilities assigned to you in diligence and in time.**
7. **Stick to the project timelines.**
8. **Responsibility, honesty and integrity while handling the project resources.**
9. **Respect all other volunteers in deed and speech.**
10. **Assist on departmental activities when called upon or after successful application.**

**11. Abide by all donors' -Danish Youth Council (DUF) - guidelines including the anti-corruption guideline.**

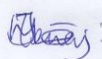
**This states "No offer, payment, consideration or benefit of any kind, which could be regarded as an illegal or corrupt practice, shall be made, promised, sought or accepted- neither directly nor indirectly- as an inducement or regard in relation to activities funded under this agreement, including tendering, award or execution of contracts. Any such practice will be grounds for immediate cancellation of this agreement/contract and for such additional action, civil and/or criminal, as may be appropriate. At the discretion of the Royal Danish Ministry of Foreign Affairs, a further consequence of any such practice can be the definite exclusion from any tendering for projects, funded by the Danish Ministry of Foreign Affairs"**

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This document is binding to **ALL** successful applicants for volunteerism, while guideline 11 also includes those who come into contact with the project resources directly or indirectly.

Thank you for taking your time to go through this document.

Yours Sincerely,  
Kisilu Janet M.



Volunteer Manager  
**For Project RESPEKT Project Coordination Team (PCT)**

Project RESPEKT PCT

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**RESPEKT**  
Reproductive & Sexual Health  
Programme for Kenyan Teenagers